PERFORMANCE ASSESSMENT SITE VISIT REPORT

DR ADDENDUM TO DV SITE VISIT REPORT

Grant Award Number : DR09018538

Programmatic Review	**Yes**	**No**	**N/A**
1. Did the project meet the programmatic objectives identified in the Grant Award Agreement? Comments:	☒	☐	☐
2. Review a copy (if available) of any brochure(s) the project created, disseminated, or translated as a part of the DR grant. Comments:	☒	☐	☐
3. Review source documentation establishing the number of outreach presentations given: Comments:	☒	☐	☐
4. Did the project spend all of the money awarded in the grant? Comments:	☒	☐	☐
5. Are ARRA funds being used to either create or retain job positions? Comments: Positions were retained.	☒	☐	☐
6. Are ARRA funds being used in accordance with grant award parameters? Comments:	☒	☐	☐

SECTION III – AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA) PROGRAMMATIC REVIEW

	YES	NO	N/A
1. Is the project aware that they must provide Cal EMA with a *valid* Data Universal Numbering System (DUNS) Number for the implementing agency and not the County's DUNS number?	☒	☐	☐

Comments:

2. Is the project aware of the Central Contractor Registry (CCR) requirements?			
○ Register with a valid DUNS number; and	☒	☐	☐
○ Renew CCR registration yearly for the life of the grant.	☒	☐	☐

Comments:

3. Does the project understand that they report Section 1512(c) information to Cal EMA and *not* to FederalReporting.gov directly?	☒	☐	☐
○ Report the total number of hours worked for each ARRA funded position on the Jobs Data Collection Sheet; and	☒	☐	☐
○ Completed Jobs Data Collection Sheets are due to Cal EMA by the 3rd working day of each month for JAG funded programs and by the 10th day of the each month for VOCA or VAWA funded programs.	☒	☐	☐
○ Failure to submit Jobs Data by the due date could result in the project's award being suspended and/or revoked.			

Comments:

4. Does the project understand that by accepting the grant award, they agreed to:			
○ Track, account for, and report on all ARRA funds (including specific outcomes and benefits attributable to Recovery Act funds) separately from all other funds, including Cal EMA award funds from non-ARRA awards awarded for the same or similar purposes or programs. (ARRA funds may be used in conjunction with other funding as necessary to complete projects, but tracking and reporting of ARRA funds must be separate.); and	☒	☐	☐
○ Accounting systems must ensure that ARRA funds are not commingled with funds from any other source.	☒	☐	☐

Comments:

5. Is the project familiar with Office of Management and Budget, OMB Circulars which govern their organization? Circulars may be found at www.whitehouse.gov/omb/circulars. ☒ ☐ ☐

Comments:

6. Is the project aware that potential fraud, waste, or abuse must be promptly referred to the federal Department of Justice, Office of the Inspector General? Additional information is available from the DOJ OIG website at www.usdoj.gov/oig. ☒ ☐ ☐

Comments:

7. Is the project aware that ARRA funds cannot be used by any State or local government, or any private entity, for construction costs or any other support of any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool? ☒ ☐ ☐

Comments:

8. Does the project understand that by accepting the grant award, they: ☒ ☐ ☐

- Agreed to provide Cal EMA, federal DOJ (including OJP and the Office of the Inspector General (OIG)), and its representatives, and the Government Accountability Office (GAO), access to and the right to examine all records (including, but not limited to, books, papers, and documents) related to ARRA funds, including such records of any subrecipient, contractor, or subcontractor; and ☒ ☐ ☐
- Acknowledges that Cal EMA, federal DOJ and the GAO are authorized to interview any officer or employee of the recipient (or of any subrecipient, contractor, or subcontractor) regarding transactions related to this Recovery Act award.

Comments:

9. For existing staff positions, does the project have documentation that the position would have been eliminated if not for Recovery Act funding? Documentation may include: ☐ ☒ ☐

- Budget comparisons and/or projections before and after the Recovery Act award date ☐ ☒ ☐
- Formal layoff recommendations and retractions

(memos, reports) or ☒ ☐ ☐

- Minutes of formal meetings where official budget decisions were made.

(Specific to Recovery VOCA/VAWA funded programs only).

Comments:

SECTION IV - ADDITIONAL COMMENTS:

NOTES: