Travel & Expense Account
Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	Burbank	03/11/09	Commercial Air Fare	139.50	Direct Charge
Regular Travel	Burbank	03/11/09	Dinner	18.00	Cash
Regular Travel	Burbank	03/11/09	Lodging	125.40	Cash
Regular Travel	Burbank	03/12/09	Commercial Air Fare	139.60	Direct Charge
Regular Travel	Burbank	03/12/09	Breakfast	6.00	Cash
Regular Travel	Burbank	03/12/09	Lunch	10.00	Cash
Regular Travel	Burbank	03/12/09	Dinner	18.00	Cash
Regular Travel	Burbank	03/12/09	Incidentals	6.00	Cash

Travel & Expense Account
Summary

Employee Name	Scott KERNAN			
Expense Dates	03/11/09-03/12/09	Request Total	$	462.50
Report Name	4300March122009Burbank	*Direct Charge Total*	-	279.10
		Travel Advances	-	0.00
		Net Due Employee	=	183.40

Trip Totals

Trip/Expense Category	Trip Name	Total Amount
Regular Travel	Burbank	462.50

NOTE: (d)=Direct Charge

DATE	Wed Mar 11	Thu Mar 12								TOTAL
Commercial Air Fare (d)	139.50	139.60								279.10
Dinner	18.00	18.00								36.00
Lodging	125.40									125.40
Breakfast		6.00								6.00
Lunch		10.00								10.00
Incidentals		6.00								6.00
TOTALS $	282.90	179.60								462.50