Travel & Expense Account Summary

Employee Name	MATTHEW CATE			
Expense Dates	03/11/09-03/20/09	**Request Total**	$	608.80
Report Name	4100 March Travel Various	*Direct Charge Total*	-	329.00
		Travel Advances	-	0.00
		Net Due Employee	=	**279.80**

Trip Totals

Trip/Expense Category	Trip Name	Total Amount
Regular Travel	SATF	92.40
Regular Travel	CIM/Stark/Parol	516.40

NOTE: (d)=Direct Charge

DATE	Wed Mar 11	Thu Mar 12								TOTAL
Commercial Air Fare (d)	329.00									329.00
Lunch	10.00	10.00								20.00
Dinner	18.00									18.00
Lodging		125.40								125.40
Parking, Auto		18.00								18.00
Breakfast		6.00								6.00
TOTALS $	357.00	159.40								516.40

DATE	Fri Mar 20									TOTAL
Lodging	92.40									92.40
TOTALS $	92.40									92.40

Travel & Expense Account
Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	CIM/Stark/Par	03/11/09	Commercial Air Fare	329.00	Direct Charge
Regular Travel	CIM/Stark/Par	03/11/09	Lunch	10.00	Cash
Regular Travel	CIM/Stark/Par	03/11/09	Dinner	18.00	Cash
Regular Travel	CIM/Stark/Par	03/12/09	Lodging	125.40	Cash
Regular Travel	CIM/Stark/Par	03/12/09	Parking, Auto	18.00	Cash
Regular Travel	CIM/Stark/Par	03/12/09	Breakfast	6.00	Cash
Regular Travel	CIM/Stark/Par	03/12/09	Lunch	10.00	Cash
Regular Travel	SATF	03/20/09	Lodging	92.40	Cash

Visit to CIM, Stark, and Region III Parole – Itinerary

Wednesday, March 11th

- 7:45 AM - Depart Sac to Ontario
- 9:30 AM - Travel to CIM
- 10:00 AM - Graduation begins at CIM
- 12:00 PM - Meet with Tim Fowler
  Corner Bakery
  4517 Chino Hills Pkwy
  Chino Hills, CA 91709
  P: 909-597-7664
- 1:30 PM - Tour Stark
- 3:45 PM – Pick up Kernan – Ontario Airport
- 4:00 PM Travel to LA/Hotel

Hilton Los Angeles/Universal City
555 Universal Hollywood Drive, Universal City, California, 91608-1001
Tel: 1-818-506-2500 Fax: 1-818-509-2058

Thursday, March 12th

- 8:30 AM – Meet at Region III HQ, Alfred Martinez
- 9:30 AM – South Central Parole
- 11:00 AM – Huntington Park
- 1:30 PM – Tour San Fernando Parole Office – PVDMI Site
- [redacted]