Travel & Expense Account
Transmittal Sheet

After Approval, Mail Receipts To

DEPT OF VETERANS AFFAIRS
PO BOX 942895 ROOM 403
SACRAMENTO,CA 94295-0001

Employee Name	BRAUTIGAN, ROGER
Expense Dates	11/04/09-11/11/09
Total Expense Amount	917.72
Amount Due Employee	217.94
Form ID	TEA000539555

DIRECTIONS FOR SUBMISSION

1. *Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.*

	Date	Expense Item	Amount	If not submitted - Explain
1)	11/07	Gasoline	3.09	

2. *Forward Transmittal Sheet and attached documentation through your approval process.*

I have reviewed the following documents.

Approved by:

JOHN P TREMBLAY

Travel & Expense Account
Summary

Employee Name	ROGER BRAUTIGAN	**Request Total**	$	917.72
Expense Dates	11/04/09-11/11/09	*Direct Charge Total*	-	699.78
Report Name	RB's November-09 Travel	*Travel Advances*	-	0.00
		Net Due Employee	=	217.94

Trip Totals

Trip/Expense Category	Trip Name	Total Amount
Regular Travel	LA Cemetery	392.60
Regular Travel	POW/MIA	453.07
Non-Travel Expenses	VetFund	58.30
Non-Travel Expenses	SARA Awards	13.75

NOTE: (d)=Direct Charge

DATE	Wed Nov 4									TOTAL
Mileage, Personal Auto	13.75									13.75
TOTALS $	13.75									13.75

DATE	Fri Nov 6									TOTAL
Mileage, Personal Auto	58.30									58.30
TOTALS $	58.30									58.30

Travel & Expense Account
Summary

DATE	Sat Nov 7									TOTAL
Commercial Air Fare (d)	324.20									324.20
Auto Rental (d)	51.38									51.38
Breakfast	6.00									6.00
Gasoline	3.09									3.09
Parking, Auto	9.00									9.00
Mileage, Personal Auto	59.40									59.40
TOTALS $	453.07									453.07

DATE	Wed Nov 11									TOTAL
Commercial Air Fare (d)	324.20									324.20
Parking, Auto	9.00									9.00
Mileage, Personal Auto	59.40									59.40
TOTALS $	392.60									392.60

Travel & Expense Account
Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Non-Travel Expenses	SARA Awards	11/04/09	Mileage, Personal Auto	13.75	Cash
Non-Travel Expenses	VetFund	11/06/09	Mileage, Personal Auto	58.30	Cash
Regular Travel	POW/MIA	11/07/09	Commercial Air Fare	324.20	Direct Charge
Regular Travel	POW/MIA	11/07/09	Auto Rental	51.38	Direct Charge
Regular Travel	POW/MIA	11/07/09	Breakfast	6.00	Cash
Regular Travel	POW/MIA	11/07/09	Gasoline	3.09	Cash
Regular Travel	POW/MIA	11/07/09	Parking, Auto	9.00	Cash
Regular Travel	POW/MIA	11/07/09	Mileage, Personal Auto	59.40	Cash
Regular Travel	LA Cemetery	11/11/09	Commercial Air Fare	324.20	Direct Charge
Regular Travel	LA Cemetery	11/11/09	Parking, Auto	9.00	Cash
Regular Travel	LA Cemetery	11/11/09	Mileage, Personal Auto	59.40	Cash

Travel & Expense Account
Transmittal Sheet

After Approval, Mail Receipts To

DEPT OF VETERANS AFFAIRS
PO BOX 942895 ROOM 403
SACRAMENTO,CA 94295-0001

Employee Name	BRAUTIGAN, ROGER
Expense Dates	11/14/09-12/01/09
Total Expense Amount	2062.20
Amount Due Employee	942.03
Form ID	TEA000543253

DIRECTIONS FOR SUBMISSION

1. *Attach the following receipts, and other appropriate documentation to this Transmittal Sheet.*

	Date	Expense Item	Amount	If not submitted - Explain
1)	11/17	Lodging	148.50	
2)	11/18	Lodging	148.50	
3)	11/19	Lodging	148.50	
4)	11/20	Parking, Auto	35.00	

2. *Forward Transmittal Sheet and attached documentation through your approval process.*

I have reviewed the following documents

Approved by:

JOHN P TREMBLAY

Travel & Expense Account
Summary

Employee Name	ROGER BRAUTIGAN	**Request Total**	$	2062.20
Expense Dates	11/14/09-12/01/09	*Direct Charge Total*	-	1120.17
Report Name	RB's Travel November/09 #2	*Travel Advances*	-	0.00
		Net Due Employee	=	942.03

Trip Totals

Trip/Expense Category	Trip Name	Total Amount
Non-Travel Expenses	MSG Ruiz	150.43
Regular Travel	LA/Lancaster	1070.57
Regular Travel	JWV	410.60
Regular Travel	San Diego	430.60

NOTE: (d)=Direct Charge

DATE	Sat Nov 14									TOTAL
Commercial Air Fare (d)	362.20									362.20
Parking, Auto	9.00									9.00
Mileage, Personal Auto	59.40									59.40
TOTALS $	430.60									430.60

DATE	Sun Nov 15									TOTAL
Commercial Air Fare (d)	324.20									324.20
Dinner	18.00									18.00
Mileage, Personal Auto	59.40									59.40
Parking, Auto	9.00									9.00
TOTALS $	410.60									410.60

Travel & Expense Account
Summary

DATE	Tue Nov 17	Wed Nov 18	Thu Nov 19	Fri Nov 20						TOTAL
Commercial Air Fare (d)	309.20									309.20
Mileage, Personal Auto	6.60			29.70						36.30
Dinner	18.00	18.00	18.00							54.00
Lodging	148.50	148.50	148.50							445.50
Breakfast		6.00	6.00	6.00						18.00
Lunch		10.00	10.00	10.00						30.00
Incidentals		6.00	6.00	6.00						18.00
Auto Rental (d)				124.57						124.57
Parking, Auto				35.00						35.00
TOTALS $	482.30	188.50	188.50	211.27						1070.57

DATE	Mon Nov 30	Tue Dec 1								TOTAL
Mileage, Personal Auto	71.50	78.93								150.43
TOTALS $	71.50	78.93								150.43

Travel & Expense Account
Summary & Detail

Trip/Expense Category	Trip Name	Date	Expense Item	Amount	Payment Type
Regular Travel	San Diego	11/14/09	Commercial Air Fare	362.20	Direct Charge
Regular Travel	San Diego	11/14/09	Parking, Auto	9.00	Cash
Regular Travel	San Diego	11/14/09	Mileage, Personal Auto	59.40	Cash
Regular Travel	JWV	11/15/09	Commercial Air Fare	324.20	Direct Charge
Regular Travel	JWV	11/15/09	Dinner	18.00	Cash
Regular Travel	JWV	11/15/09	Mileage, Personal Auto	59.40	Cash
Regular Travel	JWV	11/15/09	Parking, Auto	9.00	Cash
Regular Travel	LA/Lancaster	11/17/09	Commercial Air Fare	309.20	Direct Charge
Regular Travel	LA/Lancaster	11/17/09	Mileage, Personal Auto	6.60	Cash
Regular Travel	LA/Lancaster	11/17/09	Dinner	18.00	Cash
Regular Travel	LA/Lancaster	11/17/09	Lodging	148.50	Cash
Regular Travel	LA/Lancaster	11/18/09	Breakfast	6.00	Cash
Regular Travel	LA/Lancaster	11/18/09	Lunch	10.00	Cash
Regular Travel	LA/Lancaster	11/18/09	Dinner	18.00	Cash
Regular Travel	LA/Lancaster	11/18/09	Incidentals	6.00	Cash
Regular Travel	LA/Lancaster	11/18/09	Lodging	148.50	Cash
Regular Travel	LA/Lancaster	11/19/09	Breakfast	6.00	Cash
Regular Travel	LA/Lancaster	11/19/09	Lunch	10.00	Cash
Regular Travel	LA/Lancaster	11/19/09	Dinner	18.00	Cash
Regular Travel	LA/Lancaster	11/19/09	Incidentals	6.00	Cash
Regular Travel	LA/Lancaster	11/19/09	Lodging	148.50	Cash
Regular Travel	LA/Lancaster	11/20/09	Breakfast	6.00	Cash
Regular Travel	LA/Lancaster	11/20/09	Lunch	10.00	Cash
Regular Travel	LA/Lancaster	11/20/09	Incidentals	6.00	Cash
Regular Travel	LA/Lancaster	11/20/09	Mileage, Personal Auto	29.70	Cash
Regular Travel	LA/Lancaster	11/20/09	Auto Rental	124.57	Direct Charge
Regular Travel	LA/Lancaster	11/20/09	Parking, Auto	35.00	Cash
Non-Travel Expenses	MSG Ruiz	11/30/09	Mileage, Personal Auto	71.50	Cash
Non-Travel Expenses	MSG Ruiz	12/01/09	Mileage, Personal Auto	78.93	Cash