SAN BERNARDINO COUNTY
DISTRICT ATTORNEY'S OFFICE
SPECIAL EMPHASIS VICTIM'S ASSISTANCE PROGRAM GRANT

Contract # SE07170360

04434

Financial Statement
with
Independent Auditors' Reports

For the Year Ended September 30, 2008

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CERTIFIED PUBLIC ACCOUNTANTS

Jessie C. Powell, CPA
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Independent Auditors' Report

To the Board of Supervisors
San Bernardino County District Attorney's Office

We have audited the accompanying statement of grant revenues and expenditures of the San Bernardino County District Attorney's Office (the Office), Special Emphasis Victim's Assistance Program Grant in accordance with the State of California's Office of Emergency Services Contract # SE07170360 for the year ended September 30, 2008. This statement is the responsibility of the Office's management. Our responsibility is to express an opinion on the statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and in accordance with the State of California's Office of Emergency Services Grant Recipient Handbook. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying statement of grant revenues and expenditures was prepared for the purpose of complying with the audit requirements of the State of California's Office of Emergency Services Grant Recipient Handbook as described in Note 1 and is not intended to be a complete presentation of the Office's revenues and expenditures.

In our opinion, the statement referred to above presents fairly, in all material respects, the grant revenues and expenditures of the San Bernardino County District Attorney's Office Special Emphasis Victim's Assistance Program Grant in accordance with the State of California's Office of Emergency Services Contract # SE07170360 for the year ended September 30, 2008, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 7, 2009 on our consideration of the Office's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of this report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

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SAN BERNARDINO COUNTY DISTRICT ATTORNEY'S OFFICE
SPECIAL EMPHASIS VICTIM'S ASSISTANCE PROGRAM GRANT
CONTRACT # SE07170360
Statement of Grant Revenues and Expenditures

For the Year Ended September 30, 2008

	Funds Requested	Matching Funds	Total
Revenues			
Reimbursements received/receivable			$ 110,000
Expenditures			
Salaries and benefits	$ 110,000	$ 16,060	126,060
Services and supplies	-	11,440	11,440
Total expenditures	110,000	27,500	137,500
Excess of expenditures over grant revenues received - Office cash match			$ (27,500)

The accompanying notes are an integral part of this statement.

SAN BERNARDINO COUNTY DISTRICT ATTORNEY'S OFFICE
SPECIAL EMPHASIS VICTIM'S ASSISTANCE PROGRAM GRANT
CONTRACT # SE07170360

Notes to Financial Statement

1. Summary of Operations and Significant Accounting Policies

Description of the Reporting Entity

The statement represents the grant revenues and expenditures of the San Bernardino County District Attorney's Office (the Office), State of California's Office of Emergency Services (OES) Special Emphasis Victim's Assistance Program Grant Contract # SE07170360 for the year ended September 30, 2008. The grant was funded by OES and administered by the San Bernardino County District Attorney's Office. The accompanying statement of grant revenues and expenditures presents only the activities of the Special Emphasis Victim's Assistance Program Grant Contract # SE07170360 and is not intended to present the financial position of the San Bernardino County District Attorney's Office nor the County of San Bernardino itself in conformity with accounting principles generally accepted in the United States of America.

Description of Grant

The grant funds were made available to provide direct services to underserved ethnic minority individuals who are victimized by violent crime.

The preparation of this financial statement requires management to make estimates and assumptions. Those estimates and assumptions affect the reported amounts of revenues and expenditures, as well as the disclosure of contingent liabilities. Actual results could differ from those estimates. Management also determines the accounting principles to be used in the preparation of the statement. A description of the significant accounting policies employed in the preparation of this statement follows:

Statement of Grant Revenues and Expenditures

The statement of grant revenues and expenditures presents the eligible costs charged to the Special Emphasis Victim's Assistance Program Grant Contract # SE07170360 by the San Bernardino County District Attorney's Office and the revenues received in reimbursement of those costs by OES.

Basis of Accounting

Revenues and expenditures are presented on a modified accrual basis. Expenditures are recognized in the accounting period in which they are incurred, that is, when goods are received or services are provided. Revenues are recognized in the accounting period in which reimbursable expenditures are incurred.

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To the Board of Supervisors
San Bernardino County District Attorney's Office

We have audited the statement of grant revenues and expenditures of San Bernardino District Attorney's Office (the Office) Special Emphasis Victim's Assistance Program Grant for the year ended September 30, 2008 and have issued our report thereon dated January 7, 2009. Professional standards require that we provide the following information related to our audit:

Our Responsibility Under Auditing Standards Generally Accepted in the United States and Government Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to express an opinion about whether the statement of grant revenues and expenditures prepared by management with your oversight is fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the statement of grant revenues and expenditures does not relieve you or management of your responsibilities.

As part of the audit, we considered the internal control of the Office. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the statement of grant revenues and expenditures is free of material misstatement, we performed tests of the Office's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions. Also, in accordance with the Special Emphasis Victim's Assistance Program Grant, we examined, on a test basis, evidence about the Office's compliance with the types of requirements described in the State of California's Office of Emergency Services Grant Recipient Handbook for the purpose of expressing an opinion on the Office's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the Office's compliance with those requirements.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter discussed above.

Significant Accounting Policies, Estimates and Audit Adjustments

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Office are described in Note 1 to the financial statement. No new accounting policies were adopted and the application of existing policies was not changed during the year ended September 30, 2008. We noted no transactions entered into by the Office during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the statement of grant revenues and expenditures in a different period than when the transaction occurred.

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Accounting estimates are an integral part of the financial statement prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statement and because of the possibility that future events affecting them may differ significantly from those expected. Estimates for amounts due from granting agencies, including the State of California are particularly sensitive to estimation in the financial statement.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements, if any.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statement or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 7, 2009.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Office's statement of grant revenues and expenditures or a determination of the type of opinion, which may be expressed on this statement, our professional standards require the consulting accountant check with us to determine that the consultant has all the relevant facts.

To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management prior to retention as the Office's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

We would like to take this opportunity to express our sincere appreciation to all personnel within the San Bernardino County District Attorney's Office for their cooperation and valuable assistance during the performance of this engagement.

This report is intended solely for the information and use of the County's Board of Supervisors and District Attorney's Office management, and is not intended to be, and should not be, used by anyone other than these specified parties.

Powell & Spafford, LLP

January 7, 2009

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CERTIFIED PUBLIC ACCOUNTANTS

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Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Supervisors
San Bernardino County District Attorney's Office

We have audited the statement of grant revenues and expenditures of the San Bernardino County District Attorney's Office (the Office), State of California's Office of Emergency Services (OES) Special Emphasis Victim's Assistance Program Grant in accordance with the State of California's Office of Emergency Services Contract # SE07170360 for the year ended September 30, 2008 and have issued our report thereon dated January 7, 2009. The grant was funded by OES and administered by the San Bernardino County District Attorney's Office. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Office's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Office's control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatement on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Office's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Office's financial statement that is more than inconsequential will not be prevented or detected by the Office's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statement will not be prevented or detected by the Office's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported herein under *Government Auditing Standards* issued by the Comptroller General of the United States.

This report is intended solely for the information and use of the County's Board of Supervisors, District Attorney's Office management, and the State of California's Office of Emergency Services, and is not intended to be, and should not be, used by anyone other than these specified parties.

Powell & Spafford, LLP

January 7, 2009