Memorandum

Date: December 4, 2009

To: Sacramento Communications Center SANDY

Attention: Captain S. W. Champion

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.11626.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspection Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on October 28, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 371 items (a). The statistically-valid sample at a 95 percent confidence level ± 5 percent error rate provided a total stratified sample size of 59 items when rounded up to the next whole number (d).

	Population Size (a)	Percentage of Total (b)	Calculated Sample Size (c)	Predetermined List Sample Size (d)
ICU Decals	223	60.10%	34.71	35
Telecommunications	122	32.88%	18.99	19
Fleet	1	0.27%	0.16	1
Weapons	25	6.74%	3.89	4
Total	371			59

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 59 of the 59 items were located. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment assigned to the command to the OPI inventory lists, 12 of the 12 items reconciled. The property inspection results of equipment located at the command to the OPI inventory list are summarized in Attachment A.

Based upon this property inspection, your command appears to be in compliance with inventory recording.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.

M. C. A. Santiago

M. C. A. SANTIAGO, CIG
Assistant Commissioner

Attachments

cc: Office of Assistant Commissioner, Field
Valley Division
Office of Inspections, Audits Unit

ATTACHMENT A

ATTACHMENT A

OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT
Sacramento Communications Center (214)
October 28, 2009

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
No noted discrepancies							

ATTACHMENT B

ATTACHMENT B

CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY INSPECTION REPORT
Sacramento Communications Center (214)

	ASSET #	DESCRIPTION	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
ICU PROPERTY INSPECTION LIST TO EQUIPMENT										
1	107792	WORKSTATION	CAD		X					
2	107801	WORKSTATION	CAD		X					
3	107802	WORKSTATION	CAD		X					
4	107803	WORKSTATION	CAD		X					
5	109009	PRINTER	HEWLETT PACKAR	USEF141659	X					
6	113670	PRINTER	HEWLETT PACKAR	USQL029448	X					
7	119133	PROJECTOR ELECTROHOME	UNKNOWN	255640003	X					
8	119165	CAMERA, TELEVISION	PANASONIC	SK0150234	X					
9	119463	SCREEN WALL PROJECTION	DA-LITE SCREEN CO		X					
10	125721	COMPUTER	GATEWAY	0028636202	X					
11	125722	COMPUTER	GATEWAY	0028636218	X					
12	125732	COMPUTER	GATEWAY	0028636203	X					
13	125734	COMPUTER	GATEWAY	0028636206	X					
14	125748	COMPUTER	GATEWAY	0028636193	X					
15	126316	WORKSTATION			X					
16	130579	ROUTER	CISCO	JMX0727L02J	X					
17	132216	FILE SERVER	GATEWAY	0032893364	X					
18	132565	COMPUTER	HEWLETT PACKAR	USU4370XN6	X					
19	135100	PRINTER	HEWLETT PACKAR	USGNN43827	X					
20	135343	COMPUTER	HEWLETT PACKAR	USU436044V	X					
21	135344	COMPUTER	HEWLETT PACKAR	USU436044W	X					
22	135347	COMPUTER	HEWLETT PACKAR	USU436045K	X					

LEGEND
(Y) = INSPECTED (N) = NOT INSPECTED (A) ADDITION (T) = TRANSFER (C) = CORRECTION

CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY INSPECTION REPORT
Sacramento Communications Center (214)

	ASSET #	DESCRIPTION	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
23	139607	PRINTER	HEWLETT PACKAR	CNDXC17259	X					
24	139615	PRINTER	HEWLETT PACKAR	CNDXD14868	X					
25	139616	PRINTER	HEWLETT PACKAR	CNDXD14882	X					
26	139618	PRINTER	HEWLETT PACKAR	CNDXC17813	X					
27	141165	FILE SERVER	HEWLETT PACKAR	USM54202ZD	X					
28	143794	PRINTER PHOTOSMART 8750	HEWLETT PACKAR	MY53E110ZQ	X					
29	154074	COMPUTER	HEWLETT PACKAR	MXL7330F6L	X					
30	154081	COMPUTER	HEWLETT PACKAR	MXL7330F5P	X					
31	154085	COMPUTER	HEWLETT PACKAR	MXL7330FJL	X					
32	154089	COMPUTER	HEWLETT PACKAR	MXL7330F87	X					
33	154090	COMPUTER	HEWLETT PACKAR	MXL7330FNC	X					
34	163732	FAX MACHINE LASER	BROTHER	8068	X					
35	AF01765	SCANNER 7400C	HEWLETT PACKAR	TW12EA0156	X					
ICU EQUIPMENT TO INVENTORY LIST										
1	111839	DATA SERVICES UNIT	KENTROX	0210498509			X			
2	119166	CAMERA, TELEVISION	PANASONIC	SK0150072			X			
3	119464	SCREEN WALL PROJECTION	DA-LITE SCREEN CO				X			
4	127468	SWITCH COMPONENT	CISCO	63092699			X			
5	128162	ROUTER	CISCO	JMX0545K7RP			X			
6	149131	COMPUTER	GATEWAY	0039012930			X			

LEGEND
(Y) = INSPECTED (N) = NOT INSPECTED (A) ADDITION (T) = TRANSFER (C) = CORRECTION

ATTACHMENT C

ATTACHMENT C

CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Sacramento Communications Center (214)

PROPERTY INSPECTION LIST TO EQUIPMENT

	ASSET #	DESCRIPTION	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
1	R51578	Remote Console	FSP Prog.	800 MHz	X					
2	R51580	Remote Console	FSP Prog.	800 MHz	X					
3	R59173	Work Station			X					
4	R59174	Instant Recall Recorder			X					
5	R63746	Hand-Held Radio	17027		X					
6	R74622	Scanner			X					
7	R79645	Mobile Radio	FSP Prog.	800 MHz	X					
8	R79646	Mobile Radio	FSP Prog.	800 MHz	X					
9	R79650	Mobile Radio	FSP Prog.	800 MHz	X					
10	R82874	Base Station - rack type			X					
11	R82881	Base Station - rack type			X					
12	R85184	Monitor			X					
13	R85263	Scanner		wasR40192	X					
14	R89132	Scanner	Digital		X					
15	R93481	Mobile Radio	JPS Proj.		X					
16	R96282	PRINTER			X					
17	R96283	SERVER			X					
18	R96286	CPU			X					
19	R96298	CPU			X					

LEGEND
(Y) = INSPECTED (N) = NOT INSPECTED (A) ADDITION (T) = TRANSFER (C) = CORRECTION

CALIFORNIA HIGHWAY PATROL
2009 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Sacramento Communications Center (214)

	ASSET #	DESCRIPTION	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	OTHER
EQUIPMENT TO INVENTORY LIST										
1	R59163	P/C					X			
2	R59165	Printer					X			
3	R59167	Printer					X			
4	R59171	Work Station					X			
5	R93504	Mobile Radio	JPS Proj.				X			
6	R95064	INTERCONNECT SWITCH2	JPS Proj.				X			

LEGEND
(Y) = INSPECTED (N) = NOT INSPECTED (A) ADDITION (T) = TRANSFER (C) = CORRECTION

ATTACHMENT D

(PAR:EQUIP INVENT BY STATION)
10/20/2009

ATTACHMENT D

STATION	EQUIPMENT ID	LICENSE	DESCRIPTION	YEAR	MAKE	MODEL	PM LOC
214	2QIF537	4PMA573	COMMANDER VEHICLES	2001	FOR	CRNVIC	201

Page Number: 1

ny vehicles have been transferred - attach CHP 57 form(s)

VERIFIED BY:_____ DATE: _____

COMMANDERS SIGNATURE :_____

TOTAL: 1

LEGEND
(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

ATTACHMENT E

ATTACHMENT E

Department of California Highway Patrol

Complete Area Inventory

214 - Sacramento Comm Center

October 20, 2009

Officer Issued Weapons

[redacted]

[redacted] *Issued to officer*

ID#	Last Name	First Name	Ser#	Control#	Comments
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					
[redacted]					

Issued to officer: [redacted]

[redacted]

[redacted] *Issued to officer*

ID#	Last Name	First Name	Ser#	Control#	Comments
[redacted]					

Issued to officer: [redacted]

Officer Issued Weapons Total: [redacted]

Area Issued Weapons

[redacted]

Ser#	Control#	Comments
[redacted]		
[redacted]		

LEGEND
(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

Department of California Highway Patrol

Complete Area Inventory

214 - Sacramento Comm Center

October 20, 2009

[redacted]

[redacted] *Issued to Area/Division*

Ser#	Control#	Comments
[redacted]		
[redacted]		
[redacted]		
[redacted]		

Issued to Area/Division: [redacted]

[redacted]

Ser#	Control#	Comments
[redacted]	[redacted]	

[redacted]

[redacted] *Issued to Area/Division*

Ser#	Control#	Comments
[redacted]		
[redacted]		

Issued to Area/Division: [redacted]

Area Issued Weapons Total: [redacted]

Area Grand Total: [redacted]